

DIRECTORATE OF HIGHER SECONDARY EDUCATION

NOTIFICATION

No.Acd.B1/12141/HSE/2005

Dated, Thiruvananthapuram ,24-06-2005

Government proposes to start New Higher Secondary Schools during the Academic year 2005-06 in the Government Sector or as self- financing in the Panchayats of Malappuram ,Kozhikkode and Kannur Districts where as per the current statistics, the number of Higher Secondary seats are less compared to the number of pass outs in the S.S.L.C Examination and have directed the Director of Higher Secondary Education vide Letter No.34567/ T2/05/G.Edn. dated 17/06/2005 to issue suitable Notification. In the circumstances, the Director of Higher Secondary Education hereby invites applications for opening Higher Secondary Schools in the existing high schools from the Headmasters of Government High Schools and from the Managements who are willing to start unaided Higher Secondary courses in the existing High Schools. The existing Government Higher Secondary Schools in the above Districts can also apply for additional batches to make up the deficiency in the Higher Secondary Seats during the Academic year 2005-06.

Applications

Government Schools: The Headmaster of the concerned High Schools will forward the application (4 copies) in the prescribed form.

Management Schools: The Manager of the concerned High schools will forward the application (4 copies) in the prescribed form.

Duly completed applications shall be sent to the Director of Higher Secondary Education along with an Original Chalan receipt towards Processing fee of Rs.2000(Rupees two thousand only) remitted by the applicant in any Government Treasury under the Head of Account "0202-01-102-97-03 other Receipts". In the case of Government Schools no application fee need be remitted. The application Fee shall not be refunded under any circumstances.

Minimum requirements to be fulfilled by the Applicant

Site Area-The minimum site area requirement is 1.2 hectares.

Type of Building-Permanent or semi-permanent buildings with class rooms and laboratories as specified below:-

Class Room Accommodation-The measurement of class rooms to be provided by the applicant will be 9 metersx6metersx3.7meters per batch Additional class rooms of the same measurement for Part-II language classes as per requirement should be provided .

Laboratories- . Size of each lab room shall be 12x6x3.7 meters.

Courses to be offered

- (i) **SCIENCE GROUP**
- (ii) **HUMANITIES GROUP**
- (iii) **COMMERCE GROUP**

Four sets of the application (typewritten or printed) each set separately bound should reach the **Director, Directorate of Higher Secondary Education, Housing Board Buildings, Santhi Nagar, Thiruvananthapuram-1** on or before 05-07-2005. The envelope enclosing the applications should bear the superscription "APPLICATIONS FOR NEW HIGHER SECONDARY SCHOOLS 2005-06 (in capital)". The specimen application form is appended herewith. The specimen application forms to be used will be available in the office of the **Director of Higher Secondary Education, Housing Board Buildings, Santhi Nagar, Thiruvananthapuram-1** and in the **Offices of the Regional Deputy Directors**. It may also be downloaded from the websites

www.kerala.education.org

www.kerala.gov.in

www.prd.kerala.gov.in

Applications for 2005-06 will be considered only if they are submitted in response to this Notification.

Belated and incomplete applications will not be entertained under any circumstances.

Government reserve the right to review, modify, cancel or stop further proceedings in the matter as they deem fit.

JAMES JOSEPH
DIRECTOR

APPLICATION TO START A NEW HIGHER SECONDARY SCHOOL

(To be submitted by the applicant (4 copies) to the Director
of Higher Secondary Education)

General Information

Name & address of the applicant :

Management(whether Government/
Individual or Corporate) :

Location of the School :

Name of Panchayat/Municipality/Corporation :
Name of Legislative Assembly Constituency :
Name of Parliament Constituency :

Village :
Taluk :
Revenue District :

Educational District :

Streams proposed (Science/Humanities/ Commerce-
Specify in the order of preference) :
Number of batches requested for in each stream :
with combination of subjects :
Languages proposed to be opted(under Part-II) :

Name and address of the school proposed for
up-gradation :
No of students presented by the school for
SSLC,Exam,March-2005

No of students passed :
Names and address of nearby High
Schools(Government/Aided/Unaided) with
distance and number of students passed SSLC
Exam,March-2005 :

Name and address of nearby Higher Secondary
Schools(Government/Aided/Unaided)
with distance (N.B-At least 3 Higher Secondary :
schools should be mentioned here)

Name and address of the nearest Arts/Science
College(if there are more than one college :
at a reasonable distance, all the

colleges may be enlisted)

Whether the Higher Secondary School will be opened to all the communities :

Nature and tenure of property :

Extent and details of site available :

Accessibility of the site :
a)by Road
b)by Rail(specify the nearest Railway Station and the distance to the station)

Distance to nearest places of Burial/ Cremation Ground and Liquor shop) :

Whether the applicant/ any member in the Education Agency has been convicted of an offence involving moral turpitude by a Court of Law :

Financial soundness :

Proof of financial soundness of the applicant :
(a)Landed Property :
(b)Bank guarantee :
© Fixed Deposits/Securities :

Details of application fee remitted by the applicant :
Amount :
Chalan No :
Date of Remittance :
Name of Treasury :

Infrastructure:-

Buildings	Existing	Proposed to be constructed
Permanent		
Temporary		
Whether building plans are enclosed (both existing and proposed)		

Accommodation available
(for minimum 50 students)

No of class rooms of size 9x6x3.7metre
No of class rooms of size 6x6x3.7metre
No of laboratories of size 12x6x3.7metre

Details of furniture:-

Whether there is a separate room for Library
(specify measurements)

Whether Building plan of the
Library is enclosed

Number of books in the Library

Whether the following facilities
are provided

- (1) Principal's Room
- (2) Staff Room
- (3) Common room for Girls :
- (4) Dining Hall:
- (5) Separate Latrines and Urinals
for Boys and Girls :
- (6) Playground
- (7) Supply of Drinking Water:

I..... solemnly declare that the facts
stated above are correct.

Station

Date

Signature of the Applicant

APPLICATION TO START ADDITIONAL BATCHES
(To be submitted by the applicant (4 copies) to the Director
of Higher Secondary Education)

General Information

Name & address of the applicant :

Management(whether Government/
Individual or Corporate) :

Location of the School :

Name of Panchayat/Municipality/Corporation :
Name of Legislative Assembly Constituency :
Name of Parliament Constituency :

Village :
Taluk :
Revenue District :

Educational District :

No. of existing batches :
(Group and combination of subjects of each batch
to be specified)
No of batches(with combination of subjects)already
functioning on self supporting basis
Whether additional batch is required
in addition to the self supporting batches :
already sanctioned
No of posts sanctioned
HSST :
HSST(Jr) :
Lab Assistants :

No of additional posts required on
account of additional batches
New Posts HSST
HSST(Jr)
Upgraded post of HSST

No of additional batches requested for :
(specify combination of subjects)
Languages opted(under Part-II) :

No of students presented by the school for
SSLC Exam March-2005
No of students passed :

Name and address of nearby High Schools(Government/Aided/Unaided) with distance and number of students passed SSLC Exam,March-2005 :

Name and address of nearby Higher Secondary Schools(Government/Aided/Unaided) with distance and number of sanctioned batches N.B-At least 3 Higher Secondary schools should be mentioned here) :

Infrastructure:-

Buildings	Existing	Proposed to be constructed
Permanent		
Temporary		
Whether building plans are enclosed (both existing and proposed)		

Accommodation available

No of class rooms of size 9x6x3.7metres
No of class rooms of size 6x6x3.7metres
No of laboratories of size 12x6x3.7metres
Principal's Room : Yes/No *
Staff Room : Yes/No*
Common Room for Girls : Yes/No*
Library Room : Yes/No*
(specify measurements)

I..... solemnly declare that the facts stated above are correct.

Station

Date

Signature of the Applicant

* strike off whichever is not applicable