

**Allocation of work among Sections in
The Planning & Economic Affairs Department**

Planning & Economic Affairs (A) Department (Phone No: 2518626)

- Formulation of Annual Plan and Five year plans
- Decentralized Planning (People's Campaign)
- Economic and Financial policy issues including Centre and State financial relations
- National Development Council and its Committees.
- Examination of Schemes, Projects to be included in plans.
- Integration of Physical, Economic, Social and Environmental Planning.
- Plan Resources and Mobilization.
- Multi level Planning State, District, Block and Local Levels.
- Man power and Employment Planning
- Rendering advice on State Plan Schemes and CSS of all Secretariat departments.
- Establishment matters relating to Plg. And E.A Department
- Government of India communication on Centrally Sponsored Schemes.
- Meeting of the working Groups for different Departments.

Planning & Economic Affairs (B) Department (Phone No: 2518626)

- Schemes of the Department of Economics and Statistics.
- Papers relating to Land use Board and Kerala State Remote Sensing and Environment Centre.
- Establishment papers and schemes relating to the State Board.
- Establishment papers relating to the Gazetted Officers of the Directorate of Economics and Statistics and Special Rules of that department.

Planning and Economic Affairs (D) Department (Phone No: 2518504)

- Fixation of rent of private buildings taken for office use of Department of Economics and Statistics.
- Miscellaneous papers of the Planning and Economic Affairs Department.
- Monthly Business Statement.
- NIC Reimbursement of Electricity charges/Rent etc.
- Establishment relating to the Non Gazetted staff of the Economics and Statistics Department.
- Consolidation of L.A. Interpellation pertaining to the departments under the administrative control of Planning and Economic Affairs Department.
- Special programmes on area development.
- Compassionate employment scheme pertaining to DES.

Planning and Economic Affairs (E) Department (Phone No: 2518486)

- Western Ghats Development Programme.
- Centre for Development Studies.
- Grant – in – Aid to Research and Development Institutions under Western Ghats Department Programme.

Western Ghats Cell (Phone No: 2544590)

- Monitoring and Evaluation of Western Ghats Development Programme

Planning and Economic Affairs (F) Department (Phone No: 2518194)

- All papers relating to Institutional Finance.

- Inter Institutional Group (II G) and other miscellaneous papers relating to Banking.
- NABARD Assistance.
- Externally aided projects review of progress of implementation.
- Review of progress on credit plans and other statistical reports.
- Banking general and policy matters.
- Disposal of uneconomic vehicles.
- Regional consultative committee meeting of District Consultative Committee Meeting and District Level Review Committee meeting for Banking Development and Follow up action.
- Periodicals quarterly, half yearly, progress reports on credit plans and other statistical reports.
- Inter institutional group
- State level Co ordination Committee
- State Level Bankers Committee.
- Credit Plan review State reorganisation papers.
- Fixation of non-plan Grants to Universities.

Planning & Economic Affairs (P) Department (Phone No: 2518854)

- Monitoring of L.A Interpellations.
- L.A Assurance / Leg Committees/ Sub Committee, PAC etc.
- Consolidation of L.A Interpellation.
- Other miscellaneous papers.
- Papers relating to Audit Monitoring Committee and Appex Committee.

Planning And Economic Affairs (CPMU) Department (Phone No: 2518231)

- Monitoring the implementation of the Plan schemes and review of Plan progress at various levels.
- Review and State level administration of the MPLAD Scheme.
- Co ordination and reporting of 20 point programme.
- Monitoring the progress and reporting of PMGY schemes.
- Scrutiny and compilation of progress reports on implementation of Plan Schemes.
- Maintenance of Staff cars, Computers, Photo copying machine and other equipments installed in the department.
- Establishment matters of the staff in the CPMU Section.
- District Development Councils.
- Monitoring the progress of implementation of ACA/Special Priority Projects.

Planning & Economic Affairs (PESB) Department (Phone No: 2518137)

- Quarterly Review of representation of SCs/STs in State PSUs
- Preparation of panel for appointment of Chief Executives & Functional Directors in State PSUs
- Holding Review Committee meeting annual, to review the representation of SCs/STs in State PSUs under the Chairmanship of Chief Minister, and follow up action
- Advice to administrative departments regarding the representation of SCs/STs in PSUs

Planning & Economic Affairs (BPE) Department (Phone No: 2518504)

To render advice on matter relating to: -

- New investment proposals of Public Sector Undertakings and make appropriate recommendations.
- Release of budgetary funds and funds from other sources released through Government to PSUs
- Re-organisation of PSUs relating to production, finance, marketing, personnel, etc.
- Recruitment and management of personnel in PSUs including maintenance of a common management cadre
- Monitoring performance of PSUs and taking corrective measures
- Public Enterprises and allied matters.