

APPENDIX- 8

APPLICATION FOR CONFIDENTIAL REPORTING OF MARKS

Fee Particulars

Chalan No. & Date	Name of Treasury	Amount

1. Name of student [in block letters] :
2. Male / Female :
3. Date of Birth :
4. Centre Code No. & Name of Exam. Centre/ School
in which Student has appeared for the Higher Secondary
Examination :
1. [a] Register No. of the Examination.
[b] Group: SCIENCE/ HUMANITIES/COMMERCE/ TECHNICAL/ ART
[c] Combination of subjects under part III : 1.....2..... 3..... 4.....
[d] Second Language under part II.
6. Address [with pincode] of the Institution/ Body to which the confidential list is to be sent :
7. The course for which the candidate has applied for :
8. Application No. Registration No./ Roll No. of the institution where
Admission is sought. :
9. Whether envelope with sufficient stamps for Regd
Post enclosed :
10. Signature of the student with date :

INSTRUCTIONS TO THE APPLICANTS

1. Application for Confidential Marklists will be entertained only in the case of those candidates who seek admission to Higher Studies outside the state. The application form will be available with the Principals of the Higher Secondary Schools. Application forms can also be had on requisition enclosing self-addressed stamped envelope from the Director of Higher Secondary Education.
2. The fee for Confidential Marklist is Rs. 50/- [Rupees Fifty only]
3. The Head of account for remitting the amount is "0202-01-102-97 [03] other receipts" in any of the treasuries in Kerala
4. Fee once remitted will not be refunded.
5. The duly filled in application should be submitted to the Director, HIGHER SECONDARY EDUCATION, HOUSING BOARD BUILDINGS, SANTI NAGAR, THIRUVANANTHAPURAM. 1 along with the envelope with sufficient stamps for Registered/ speed post and bearing address of the institution to which the marklist is to be sent.
6. If marks are to be reported to more than one institution, separate application should be submitted for each institution.