

**APPENDIX-3**

Chalan no.	Date of remittance	Name of Treasury	Amount

**GOVT OF KERALA  
DEPARTMENT OF HIGHER SECONDARY EDUCATION [PLUS TWO  
APPLICATION FOR MIGRATION CERTIFICATE**

1. Name of student as in the SSLC book [in block letters] :
2. Sex :
3. Age and Date of Birth : Male/ Female
4. Name of the H.S.School last attended with year & Group of study :
5. Name of Rev. Dist in which the school is situated :
6. [a] The year in which and the HSS to which the student was first admitted soon after SSLC/ SSC course :  
[b] The School from which the student appeared for SSLC/SSC Examination the year of passing and
7. Register No. :

**Last Examination of this Board for which the applicant was a candidate**

PART	REG.NO	YEAR WITH MONTH	MARKS	PASSED/FAILED
I				
II				
III				

8. Name of other guardian :
9. The name of University in which the student is studying/ proposes to join :
10. If applying for DUPLICATE CERTIFICATE please specify of original certificate No .....& Date.....  
[Whether the required certificate loss of document is enclosed regarding Vide instruction 5 :
11. Address to which the Migration Certificate should be sent with Name of District. And Pin code :
12. If to be sent to an institution directly, please give details of the candidates course of study etc. :
13. Signature of the candidate with date
14. The application must be endorsed by the Principal of the school in which the student last studied [No. & Date of TC should be noted] :

I have no objection to the issue of Migration Certificate to the applicant. The Transfer Certificate No..... Dated ..... has been issued to the candidate whose conduct has been satisfactory throughout. The candidate has passed not passed the Higher Secondary Examination.

[School seal]

Station  
Date  
Name of School .....

SIGNATURE OF THE PRINCIPAL

**THE RESULTS OF THE CANDIDATES EXAMINATION**  
[To be filled by the candidate for verification in the office]

Reg. No. of the Candidate	Name of Examination with year and month & Name of group	Part I	Part II	Part III	Total Marks [with class]	Remarks

Section clerk

Superintendent

DD[exam]

SECRETARY

---

BOARD OF HIGHER SECONDARY EXAMINATION  
**INSTRUCTIONS TO THE APPLICANTS FOR MIGRATION CERTIFICATE**

1. AS per G.O. (MS) No. 219/99 G.Edn. Dated 07/09/1999. The Higher Secondary Examination pass outs are exempted from production of migration certificates for seeking admission to higher studies in various universities inside the state.
2. Migration Certificate is issued only to candidates who after passing the Higher Secondary Examination seek admission to higher courses outside Kerala State.
3. The fee for Migration Certificate is Rs. 25.00. The fee is to be remitted under the Head of Account "0202-01-102-97-(03) other receipts" in any of the Government Treasuries in the state. Original chalan should be enclosed with the application for migration certificate.
4. DD/Money order will not be accepted.
5. Fee once remitted will not be refunded.
6. The application for migration certificate along with chalan receipt in original should be forwarded through the Principal where the student last studied for the Higher Secondary Course.
7. Migration Certificate will not be issued more than once. However, if the original migration certificate issued is irrecoverably lost/damaged a duplicate migration certificate will be issued.
8. Self addressed stamped envelope for sending the migration certificate by registered post should be enclosed.
9. Migration certificate will be issued by hand only to candidates who produce the hall ticket of the Higher Secondary Examination or reliable proof for proper identification.

**The following documents are to be submitted for issue of duplicate migration certificate**

- [a] Application in the prescribed form for duplicate migration certificate
  - [b] Chalan receipt for Rs. 50.00, remitted in the Head of Account detailed in para 3 above
  - [c] A declaration by the candidate, attested by two gazetted officers, to the effect that the original migration certificate has been lost irrecoverably and that it has not been utilized for the purpose for which it was issued and that if it is recovered on or after the date of issue of duplicate migration certificate, the same will be returned to the Directorate.
  - [d] Self addressed stamped [for registered value] envelope for sending the migration certificate by post.
  - [e] Self attested copy of the Higher Secondary Examination Certificate
  - [f] Chalan receipt for search fee as detailed below, remitted in the Head of Account detailed in para 3.
- [a] Five years after the examination – Rs.10.00