

## GOVERNMENT OF KERALA

### Abstract

Secretariat – Establishment – Appointment by transfer to the Post of Assistant Grade II from among the low paid employees of the Secretariat – Orders issued.

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### GENERAL ADMINISTRATION (SERVICES-A) DEPARTMENT

G.O (MS) No.31/06/GAD

Dated, Thiruvananthapuram 25-1-2006

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Read: 1. G.O (P) No.90/85/GAD dated: 5-3-1985  
2. Representations dated: 21.7.2004 and 3-1-2006 from the  
General Secretary, Kerala Secretariat Association.

### ORDER

The General Secretary, Kerala Secretariat Association as per the representatives read as 2<sup>nd</sup> paper above has requested that a certain percentage of posts of Assistant Grade II may be set apart for promotion of peons and other low paid employees of the Secretariat who possess the prescribed qualification, since the Public Service Commission recruited peons and other low paid employees at present possess higher educational qualifications.

2. Government have examined the case in detail with reference to the existing job scenario in the Secretariat. It is a fact that most of the peons who enter Secretariat Service through advice by Kerala Public Service Commission now possess higher educational qualifications including postgraduate degrees and professional qualifications.

3. Government are now pleased to order that 2% of the posts in the cadre of Assistant Grade II in the Secretariat will be set apart for appointment by transfer from among the following categories of low paid employees of Secretariat on seniority, who possess the prescribed qualifications for direct recruitment to the post of Assistant Grade II i.e. B.A, B.Sc or B.Com Degree of any recognised University or equivalent qualification and having four years of aggregate service in the Secretariat. The basic unit for such appointment shall be approved probationers in the category of Peon in the Secretariat. In the case of peons who have already got promotion, seniority for appointment by transfer, as Assistant Grade II will be the seniority in the category of Peon had they continued in that post.

1. Peon
2. Attender
3. Clerical Assistant Grade II/Grade I
4. Binder Grade II/Grade I
5. Lift Operator / Lift Operator (Higher Grade)/Lift Supervisor
6. Roneo Operator / Roneo Supervisor
7. Nottam

8. Motor Cycle Orderly

4. If there is no low paid employee qualified to be appointed as Assistant Grade II in the manner aforesaid, such vacancies shall be forfeited to them and it shall be filled up by direct recruitment.

5. Formal amendments to the Kerala Secretariat Subordinate Service Special Rules will be issued separately.

By order of the Governor,

**E.K.BHARAT BHUSHAN  
PRINCIPAL SECRETARY**

To

All Departments (all sections) in the Secretariat including law and Finance Secretariat.

The Secretary, KPSC, Pattom, Thiruvananthapuram (with C.L)  
The General Administration (Services –C, E & H) Department.

Copy to:

P. S to CM  
PA to Principal Secretary, General Administration Department.  
The General Secretary, Kerala Secretariat Association  
S/F, O/C

Forwarded / By Order

Section Officer